

Minutes

Kingston Fire District
Board of Wardens Meeting
26 March 2015

Present: Wardens Donald Cobb, Sandy Koerner, Elizabeth McNab, Vincent Rose and Ina Sciabarrasi (left at 6:45). Also present were, Tax Collector Linda Mendillo, Treasurer Carleen Lefebvre (arrived at 6:52), Stephen Baker - Director of Public Safety & Emergency Management URI, Deputy Chief Christopher DeGrave and District Manager Jodi Hall.

Absent: DC Thomas Reed.

Call to Order: President Cobb called the Board of Wardens Meeting to order at 6:31 p.m.

Information/Comments/Questions from the Public: There was no one present from the public. There were no questions or comments.

Approval of Minutes:

Motion: Rose made and Koerner seconded a motion to accept Minutes from the Wardens Meetings on 02/26/15.

The minutes were reviewed. There were no further questions.

The motion passed unanimously.

Tax Collector's Report:

Motion: McNab made and Rose seconded a motion to accept the Tax Collector's Report.

Mendillo presented the Tax Collector's report to the Board. The Board reviewed the report. The report included properties going to tax sale. Mendillo pointed out that we are currently down to 3 properties going to tax sale as others have made payment. She will be contacting Priority Title to proceed with the tax sale process. There was no further discussion or questions.

The motion passed unanimously.

URI Report:

Motion: Rose made and Koerner seconded a motion to accept the URI Report.

Baker presented the URI Report to the Board. The Board reviewed the report. There were no further questions.

The motion passed unanimously.

Chiefs' Report:

Motion: Koerner made and Rose seconded a motion to accept the Chiefs' Reports.

Barrington presented his Chief's report. The Board reviewed the report. With regard to the information regarding the General Assembly creating laws for the fire districts Cobb asked how this figures into Ken Block's reports. The Barrington replied that currently all he is doing is compiling information. The Representatives in our area have been vocal on our behalf. Reed did not provide a report. Barrington let the Board now that operationally

things are in order. All trucks are in service. We did go to a few fires during the month. DC DeGrave presented his report to the Board. The Board reviewed his report. There were no further questions.

The motion passed unanimously.

Treasurer's Report:

Motion: McNab made and Koerner seconded a motion to accept the Treasurer's Report.

Lefebvre presented the Treasurer's Report. The Board reviewed the report. There was no further discussion or questions.

The motion passed unanimously.

Finance Committee up-date/report: The March 26, 2015 Finance Committee meeting was cancelled. No motions were made.

- Next Meetings:
 - August 27, 2015 at 9:00 a.m.
 - October 22, 2015 at 9:00 a.m.

New Business:

- **Fire Hydrants – snow clearing:** Barrington talked to Henry Meyers at the Kingston Water District. We do continually get an increase on our hydrant fees to the KWD. It is a public safety issue to clear during hydrants. The KWD should be working on clearing them during the day as they have full time staff and part of our fee is for maintenance. Also, as snow continues and plows go by some hydrants become very difficult to clear. Everything is being looked at. No motions were made.
- **Nominations:** They are being reviewed/worked on for the Annual Meeting.
- **Policies to review for Posting:** There were no Policies to review for posting. No motions were made
- **SOGs to review:**
 - 40G-017 Water Emergencies: The SOG was reviewed and acknowledged by the Wardens. There were no further questions. No motions were made.
- **Policies to Approve/Adopt:** There were no Policies to Approve/Adopt. No motions were made.

Old Business:

- **Emergency Access:** Cobb is still working on the letter to the Town. He will present it at the next meeting.. No motions were made

Communications: There were no communications. No motions were made.

Information: There was no further information. There were no motions made.

Next Meetings:

- April 16, 2015 at 6:30 PM at the KFD Station – Budget Hearing
- April 16, 2015 at 6:30 PM (following Budget Hrg) at the KFD Station – Monthly Wardens Meeting
- May 4, 2015 at 7:00 PM at the KFD Station – Annual Meeting
- May 28, 2015 at 6:30 PM at the KFD Station – Monthly Wardens Meeting
- June 25, 2015 at 6:30 PM at the KFD Station – Monthly Wardens Meeting
- July 23, 2015 at 6:30 PM at the KFD Station – Monthly Wardens Meeting
- August 27, 2015 at 6:30 PM at the KFD Station – Monthly Wardens Meeting
- September 24, 2015 at 6:30 PM at the KFD Station – Monthly Wardens Meeting
- October 22, 2015 at 6:30 PM at the KFD Station – Monthly Wardens Meeting
- November 12, 2015 at 6:30 PM at the KFD Station – Monthly Wardens Meeting
- December 10, 2015 at 6:30 PM at the KFD Station – Monthly Wardens Meeting

Adjournment:

Motion: Rose made and Koerner seconded a motion to adjourn the meeting.

The meeting was adjourned at 7:49 p.m.

The motion passed unanimously.

Respectfully submitted,

Jodi Hall
District Manager